

Order Date

Order ID#



4812 Hargrove Road  
Raleigh, NC 27616  
Phone 919.872.8789 ext 123  
Fax 919.872.9731  
www.patsyaiken.com

Customer Name	Customer ID #	Daytime Phone ( )
Address <input type="checkbox"/> New Address? (If P.O. Box, please enter Physical Address in "Ship To" Section)		E-mail
City	State	Zip Code

*It is the responsibility of the Sales Consultant to verify & update the Customer's address Online, in the Chez Ami Customer Database.*

Ship To (Only if different)	Ship to ID #	Daytime Phone ( )
Address <input type="checkbox"/> New Address? (NO P.O. Boxes)		
City	State	Zip Code
Sales Consultant	ID#	Party Host ID#

**Please call me.** I am interested in hosting a Chez Ami home party and earning generous merchandise credit, free shipping and more!

♥When ordering items with three initials, please enter initials in the order you wish them to appear on the garment. Items personalized with Name or Initials may not be returned or exchanged. For more information, see back of order form.

	Style #	Size	Qty	Description	Price Each	Customization Options			Subtract \$5 For "BLANK" Option	Total Price
						Monogram Option	Monogram	Thread Color		
1					\$				\$	\$
2					\$				\$	\$
3					\$				\$	\$
4					\$				\$	\$
5					\$				\$	\$
6					\$				\$	\$
7					\$				\$	\$
8					\$				\$	\$
9					\$				\$	\$
10					\$				\$	\$
11					\$				\$	\$

M e t h o d o f P a y m e n t	<b>Credit Card Information</b>		Gift Wrap \$5 per box +	
	<input type="text"/>		Promotional code	
	Credit Card Number		Subtotal =	
	<input type="text"/>		Shipping <input type="checkbox"/> Check if taxed in your state +	
	Exp. Date: mm/yy		Tax _____ % +	
	Cardholder's Name and Address (If different from customer address)		<b>Total</b> =	
	Relationship to customer		Gift Cert # _____ -	
	<b>Authorization Agreement For Automatic Debit (ACH)</b>		<b>Amount Due</b> =	
	I authorize Chez Ami by Patsy Aiken Designs to initiate a <b>one-time only</b> debit entry and to initiate, if necessary, credit entries and adjustments to any such debit entry, to my checking or savings account as indicated below. I also authorize my depository named below to debit and/or credit the same at such account in amounts that range between \$0 and the total purchase price of the Patsy Aiken Designs items listed on this order.		Checking Account <input type="checkbox"/> Savings Account <input type="checkbox"/>	
	Account Holder's Name _____			
Depository Name _____				
City, State _____ Amount: \$ <input type="text"/>				
<input type="text"/>				
Bank Routing Number on Check = 9 digits				
<input type="text"/>				
Bank Account Number on Check				

Account Holder's Signature Required for Payment AND for Approval of Order as Written: X \_\_\_\_\_

## Embroidery and Monogram Instructions

Embroidery and monogramming are complimentary options for numerous styles this season! If you select a style that offers additional customization, please review your selection with your Sales Consultant to ensure correct entry. For options with 3 initials, please enter the initials in the order you wish them to appear on the garment. Embroidery options that are personalized with INITIALS (single or three) cannot be exchanged or returned. If you select a style that offers additional customization but you choose the "BLANK" option, then please enter "BLANK" and subtract \$5 from the price of the garment.

## Chez Ami Return Policy

Your complete satisfaction is our top priority. If you are not delighted with your purchase, return it within 30 days for an exchange or refund.

Ship the garments to us via US Postal Service, insured, or United Parcel Service (UPS).

### Ship to:

Chez Ami by Patsy Aiken Designs  
Attn: Returns  
4812 Hargrove Rd.  
Raleigh, NC 27616

If we made a mistake with your order, we will refund the return postage.

1. Fill out the Return Form included with your package, providing exchange information.
2. If you are returning a full price item for a different size of the same style within 30 days of receipt of the garment, Patsy Aiken Designs will send the new size back to you without any additional shipping charges. If a size or style is no longer available, we will contact you.
3. If you are exchanging the item for a new size beyond 30 days of receipt, or are exchanging for a different style, or if the item was on sale, standard shipping charges will apply to the exchange shipment. If the size or style is no longer available, a merchandise credit will be issued. You will receive credit for the current retail price of the garment.

We will process and ship your exchange as quickly as possible. Please allow four weeks if a refund check is requested.

Garments personalized with three-letter or single letter initials may not be returned or exchanged.

## Chez Ami Standard Shipping Policy

Every effort is made to ensure your order is in stock; we know you are eager to receive your Chez Ami merchandise! Please allow six to eight weeks for delivery, although many orders ship much more quickly.